

GROUPWORKS WEST

ALCSW CORPORATION

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CANCELLATION POLICY

You are financially responsible for your child's place in the group until your participation ends. This means you will be charged when your child misses group due to illness, tests, final exams, and/or participation in team or individual sports (**regardless of 24-hour notification**).

You will **not** be charged under the following circumstances:

1. Holidays (National, State, or Religious)
2. Family Vacations
3. Family emergencies (medical or other)
4. Transportation problems due to mechanical breakdown

We ask for an 16-week commitment to group (please see "Commitment Statement"). You will be charged for the first month should you withdraw **prior to the conclusion of your 16 week commitment.**

Parent signature

Date